

# Fee Table.



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## FLIGHT BOOKING AND INFORMATION SERVICES

### Air travel information – no charge

Butler Service will provide comprehensive flight information on the following:

- Scheduled flight times
- Prices
- Restrictions
- Connections

### Air travel reservation – service charge: CHF 20 per booking

Butler Service will, where possible and if requested, advise on the best available options for you to make scheduled flight reservations, and issue tickets.

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## HOTEL INFORMATION AND BOOKING SERVICES (INCLUDING SHORT-TERM ACCOMMODATIONS SUCH AS VACATION APARTMENTS)

### Hotel information – no charge

Butler Service will provide you with advice and assistance for the reservation of hotels and other short-term accommodations in many locations worldwide.

Information will include:

- Standard accommodation services available
- Room rates and general tariffs
- Check-out times
- Location details

### Hotel reservation – service charge: CHF 20 per booking

Butler Service will, where possible and if requested, advise on the best available options for you, and make a reservation on your behalf.

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## CAR RENTAL SERVICE

### Car rental information – no charge

Butler Service will provide you with advice and assistance for renting a car worldwide.

Information will include:

- Rental facility location
- Hours of business
- Collection and return information
- Vehicle classes available
- Rates for vehicle class and rental period
- Specific insurance requirements and rates where appropriate

### Car rental reservation – service charge: CHF 20 per booking

Butler Service will, where possible and if requested, advise on the best available options for you, and make a reservation on your behalf.

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## RAIL AND FERRY INFORMATION SERVICE

### Rail and ferry information service – no charge

Butler Service will provide comprehensive rail and ferry information on the following:

- Scheduled rail and ferry times
- Prices where available
- Connections

### Rail and ferry ticket booking – service charge: CHF 20 per booking

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## PRIVATE JET/HELICOPTER/YACHT CHARTER

### Private jet / helicopter / yacht charter – service charge: CHF 20 per booking

Butler Service will, where possible and if requested, advise on the best available options for you, and make a reservation on your behalf.

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## LOCAL TOUR OPERATOR

### Local tour operator – service charge: CHF 20 per booking

Butler Service will assess your travel requirements and offer you tailored package travel designed to meet your needs either through dynamic package travel (i.e., arranging a number of stand-alone services such as travel arrangements, flight transfers, activity booking, accommodation, etc. which combine to form a package travel) or through a third-party package travel service supplier.

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## **CHAUFFEUR-DRIVEN CAR SERVICE (INCLUDES LIMOUSINE SERVICE AND AIRPORT TRANSFER SERVICE)**

### **Chauffeur-driven car service – service charge: CHF 20 per booking**

Butler Service can organize a chauffeur-driven car for airport transfers, meetings, and events or for the full duration of a trip. Butler Service seeks to ensure that all cars are of a high standard, with experienced drivers, and that the supplier offers professional meet & greet, reservation and operational control services, at competitive rates.

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## **DESTINATION INFORMATION AND ADVICE**

### **Destination information and advice – no charge**

Butler Service will provide you with detailed destination information and advice in many locations worldwide individually tailored to your stated requirements and preferences. This information may include:

- Local entertainment, events, and festivals as well as local shopping
  - Sporting and leisure events
  - Places of historical and cultural interest
  - Activities for children
  - Local directions
  - Costs of attractions
  - Currency information
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